



CLAYGATE COMMUNITY ALLIANCE

Mobility Aid & Indoor Vehicle Policy

1. Purpose and Scope

This policy governs the use of mobility aids within the Centre. Our goal is to ensure maximum accessibility for all visitors while maintaining a safe environment, preventing injury, and ensuring clear emergency evacuation routes in accordance with the Health and Safety at Work Act 1974.

2. Permitted Mobility Aids Inside the Premises

To ensure safe navigation through corridors, doors, and the cafe area, only the following devices are permitted inside the building:

- Manual wheelchairs and transit chairs.
- Electric power chairs designed specifically for indoor or indoor/outdoor use.
- **Class 2 compact or folding mobility scooters**, provided they do not exceed 60cm in width, can safely navigate a standard turning circle, and do not block fire escape routes.

3. Restricted Devices (Outdoor Vehicles)

- **Class 3 road-going scooters** and oversized outdoor mobility vehicles are **strictly prohibited** from entering the building.
- These vehicles are designed for outdoor pavements and roads. Due to their weight, dimensions, and speed capabilities, they pose a significant risk of injury in confined indoor spaces and violate structural fire evacuation safety limits.

4. Rules of Safe Indoor Operation

All permitted indoor mobility devices must be operated under the following guidelines:

- **Speed Limit:** Devices must be operated at a safe walking pace.
- **Safe Navigation:** Drivers must maintain full control of their vehicle at all times and give right of way to pedestrians.
- **Obstruction:** Vehicles must never be parked where they block walkways, doorways, or emergency exits.

5. Reasonable Adjustments & Alternatives

The Centre is committed to providing equal access to our services. For visitors who arrive on restricted outdoor vehicles, the Centre will provide:

- Designated, secure outdoor parking spaces for their outdoor scooters.
- Complimentary use of a standard indoor manual wheelchair or transit chair for the duration of their visit subject to availability. Advance booking is highly recommended to ensure availability.
- The individual who arrives in a “Restricted Device” must be able to transfer from their vehicle to a wheelchair and vice versa or bring their own carer to assist with this manoeuvre. Volunteers may assist with engaging the respective brakes and holding a chair steady.

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